

Property Management

MARLBOROUGH HOUSE OF PALISADES PARK CONDOMINIUM ASSOCIATION INC 333 Grand Avenue Palisades Park, NJ 07650

Dear Unit Owners,

Please accept this letter as a friendly reminder reinforcing the Condo Rules. You will find enclosed with this letter, the Move in/Move out Policy which a will be enforced accordingly and a list of the Condo Rules.

The \$150/\$100 fee along with the \$500 dollar deposit should be mailed to SMA Management Office at 54E 13th St. 2FL New York, NY 10003; or handed to the Super at his downstairs office prior to moving. You must attain a Move in/out form, fill out all the information completely and submit it to Management or the building Super. Forms can be found at the Supers office or by requesting it by calling or emailing SMA Management. No move in/outs will be permitted without the submission of the form and payments.

Also, please be reminded that the Marlborough House Condo is a NON SMOKING building. Smoking inside the building can lead to a monetary fine so please refrain from smoking inside and other areas on the property other than the designated smoking area. Please read over the condo rules enclosed so that your residence can be the best it can be.

Thank you for your cooperation and we wish you and your family a Happy Holiday.

Sincerely,
Joel Lim
Property Manager